

## 6<sup>th</sup> Form Student Performance Review Procedure 2022/2023

Level(s)	Examples	Actions
<b>Level One</b>	Persistent Non-Submission of course related work/assignments  Lack of Commitment  Poor attendance  Poor Quality Work  Disruptive Behaviour  Failure to follow 6 <sup>th</sup> Form Procedures/Role Model  Misuse of IT Equipment  Failure to follow 6 <sup>th</sup> Form Dress Code	Action Plan agreed and reviewed within 2 weeks  If Improvement, no further action required  Parents may be contacted  If no improvement, then progresses to level two
<b>Level Two</b>	Repetition of Level 1  Continued failure to follow 6 <sup>th</sup> Form Procedures	Formal written warning  Action Plan agreed and reviewed within 2 weeks  Parents may be contacted  If Improvement, no further action required  If no improvement then progresses to stage three
<b>Level Three</b>	Repetition of Level 1 and/or 2  Continued failure to follow 6 <sup>th</sup> Form Procedures	Formal hearing with Head of 6 <sup>th</sup> Form  Parents will be contacted  Written Final warning or immediate termination of 6 <sup>th</sup> Form Place

***At any point, the 6<sup>th</sup> Form may bypass any Level and cases will be dealt with on an individual basis.***

Level	Examples	Actions
<b>Extreme Incidents</b>	Serious Actual or threatened behaviour Supplying an illegal drug/or in possession of an illegal substance Bullying/Harassment Plagiarism Endangering Others Wilful damage to school property Bringing HBHS into disrepute	Formal hearing with Head of 6 <sup>th</sup> Form  Parents will be contacted  Written Final warning or immediate termination of 6 <sup>th</sup> Form Place