

Herne Bay High School's Homework Guidelines

Key Principles

The overall aim is to enhance, enrich and improve the quality of students' learning beyond the taught lesson. A good well managed homework system helps students to develop the skills and attitudes they will need for lifelong learning – taking immediate effect with preparing them for the challenge of GCSEs and further education. If students take responsibility for their learning this will benefit them later in life creating ownership of their work and leadership qualities.

Homework at HBH is an integral part of the curriculum and expectations are the work is completed to the highest standard.

Homework is intended to encourage self-discipline and independent study skills in students. It should provide opportunities for students to consolidate, practise and apply skills learned. It should help them to develop skills and techniques and increase their knowledge and ability to learn. It should help prepare students for future lessons and for examinations. It should provide opportunities for students to develop research skills.

Subject Specific Statement

In addition to the following guidelines each department should have a clear statement including specific guidelines for homework setting in their curriculum area. These guidelines will specify the aim and frequency of homework and will outline the types of tasks that would be appropriate giving examples of homework activities. The department statement will specify the types of homework expected for each year group, the time a piece of homework should take students to complete, how tasks will be marked and how quickly feedback will be provided to students.

Types of homework

Activities may include, but are not limited to:

- Consolidation and practise of learnt work
- Completion of coursework assignments
- Learning facts or formulae by heart
- Researching or investigating
- Evaluating or analysing
- Reading
- Essay or report writing
- Carrying out a project to extend learning
- Revising and preparing for spellings tests, times tables tests and examinations

Teachers will ensure there is sufficient time for students to complete their homework to a high standard. Usually there will be a minimum of one week to carry out homework to ensure it is completed to a high standard.

Revision Homework

When a revision task is set as homework the task will be clear and specific. It is accepted that revision means practise by repetition, and this is the most effective way to prepare for an exam. Revision should be framed around tasks and questions that promote consolidation and support retrieval and practise of learnt knowledge. The revision homework task instructions will include

guidance as to the topic being revised and what the student is required to do to complete the task to support the students in their revision. The expected outcomes of the revision task will be clear. The task will not be simply 'to revise'.

Regularity of homework

Homework will be set on a regular basis for all students in all year groups. The following table outlines the expectation regarding the number of tasks a student will be set across the two-week timetable:

Subject	Year 7	Year 8	Year 9	Year 10	Year 11
English	2	2	2	2	2
Maths	2	2	2	2	2
Science	2	2	2	2	2
French/Spanish	1	1	1	1	1
Geography	1	1	1	2	2
History	1	1	1	2	2
RE	1	1	1	1	1

GCSE options, practical and coursework subjects will set homework in line with their department statement which may include attendance at extra curricula clubs.

The homework set in KS5 will be variable depending on the subject and course being studied and how this is assessed. It is expected that the time spent outside of lessons on preparation and homework by students will exceed 90 minutes per night. The department statement devised by the HOD will be clear regarding expectations.

Sanction for non-completion of homework

Where it is not possible for a student to complete a task in a reasonable time the teacher should log this in SIMs. Where homework is completed, but this is below the required standard, and the teacher deems the student to require additional support to complete the task commensurate with their ability, the teacher may schedule a learning intervention. The teacher will attend the learning intervention and provide additional help.

The role of students

- To complete homework tasks to the deadlines set and standards expected by their teacher
- To get into a routine of regularly completing work when it is set
- To plan and organise the completion of their homework tasks
- To inform their teacher if they have concerns regarding the difficulty of work set or if they are concerned they will not meet the deadline set

The role of parents/carers

- To support their child in the completion of homework
- To inform the school if there is an issue regarding their child meeting homework deadlines or with completing the task to the required standard
- To support the school if learning interventions are required due to their child not completing homework on time or to the required standard

The role of teachers

- To ensure homework is planned and set at appropriate times in line with the guidelines

- To offer guidance and support to students regarding the task set, providing instructions and to set high expectations
- To allow sufficient time for the homework to be completed to a high standard
- To ensure regular and prompt feedback is given once homework is handed in
- To track and log in SIMs concerns with students who fail to submit homework or fail to complete homework to the desired standard

The role of HODs

- To provide a department specific statement with guidelines on the types of homework that are appropriate for teachers to set and regularity of tasks being set
- To monitor and quality assure the setting of homework by teachers within their department
- To facilitate the sharing of good practice in the department
- To identify students who do not complete homework on a repeated basis and liaise with the teacher to ensure this is improved

The role of the mentor

- To offer support and guidance to students and help with organisation skills as necessary
- To monitor general concerns about homework for students in their mentor group
- To inform parents and the Head of School if a student has repeated points logged for non-completion of homework

The role of the leadership team

- To quality assure the homework set by all teachers and check it is in line with the guidelines
- To provide support where students are identified as failing to meet homework deadlines or quality standards

Monitoring and Evaluation

The monitoring and evaluation of the guidance will be ongoing by the AP (Quality of Education) and the Leadership Team. The guidelines will be reviewed at the end of each academic year to evaluate strengths and areas for improvement.

HODs will have a clear statement outlining how the homework guidelines will be implemented in their department. They will share this with their teams.

The monitoring of homework will be carried out through the process of self-evaluation by the department, Quality Assurance of Homework, reviewing logs on Teams and SIMs, the QA process, sampling of student work and sampling of teacher marking.

Mrs A Golding
Assistant Principal
June 2022